

Date: _____ Project: _____
 To: _____ Contractor: _____
 Attn: _____ Engineer: _____
 Reference: _____ Prepared by: _____

Based on the information below, we recommend the following:

Quantity: _____ Capacity (Tons): _____
 Model: _____ Heating: _____

Building Description

Building Size: _____ H × _____ W × _____ L
 Insulation Factor: _____ Roof _____ Walls _____ Floor
 Equipment Heat Load, Sensible: _____ BTU/KW/Hr
 Equipment Heat Load, Latent: _____ BTU
 Lighting Heat Load: _____ BTU/KW/Hr
 Number of Building Personnel: _____
 Location of Building: _____
 Avg. Design Temp, Outside: DB/WB: _____ Winter; _____ Summer
 Avg. Design Humidity: _____ Winter; _____ Summer
 Avg. Design Temp, Inside: DB/WB: _____ Winter; _____ Summer
 Voltage: _____ V _____ Phase
 Number of Air Changes: _____, _____ Building Pressure Requirement
 Notes: _____

Building Sketch

